

To progress your application please register via our online system on

Post-graduate supervision, to include for each degree title: current numbers, completed numbers and total to date

Details of the three most recent higher degree students supervised to completion, to include student name, degree and title of thesis, start and completion date

Research activity

Publications such as books authored, edited; conference contributions; working papers, editorships, journal papers; official reports; reviews

A summary of significant contributions made to leadership, management, engagement and enterprise. Please provide date and summary of each

Staff development and training

Community activities for the last three years

Interruptions to career due to absence or restrictions on working patterns.

To support equality and diversity in academic careers, where individual circumstances have significantly constrained your ability to produce the quantity of evidence that would normally be expected, an appropriate reduction will be considered. Examples include periods of significant absence or restrictions on working pattern/part-time working for reasons such as (but not restricted to) maternity/paternity/adoption, pregnancy, disability, caring responsibilities, gender reassignment or any other circumstances relating to protected characteristics. When using the University's CV template this should be mentioned in part 16 of this document.

Please attach your academic CV to your completed application form.

Your application form and academic CV will be used in the shortlisting process against the criteria in the job description. We aim to ensure shortlisting is completed within 10 days of the closing date and you will then be notified of the outcome.

If you are shortlisted and invited to interview, you will be required to provide the contact details of 3 academic references¹, 2 of which must be international. All referees should be at the level of academic standing of Professor. Further guidance can be found [here](#).

Following the provision of these contact details, the Executive Dean's office will then contact the referees to obtain their feedback before the interview.

Please note:

you may wish to inform your academic referees in advance to expect a request from the University;

all 3 references will need to be received prior to interview and this deadline will be clearly stated in the request from the University;

¹ If you are an internal applicant, please note that recent ex-University of Plymouth staff are generally not considered to be external referees

academic references will still be required if you already hold the title of Professor elsewhere.

If you are shortlisted, you will be invited to interview by Human Resources. You will be informed of the date and time of the interview and given any other relevant information, for example if a presentation is required. Please contact HR if you have any questions on the process or concerns around availability for interview. For example, in certain circumstances it may be possible to facilitate an interview via Skype, particularly for international candidates.

Our professorial interview panels comprise:

- Deputy Vice-Chancellor – Chair
- Dean of Faculty
- Relevant Head of School
- 1 or 2 external subject specialists
- Senior Academic from another Faculty
- Associate Dean for Research or Associate Dean for Teaching and Learning.

In some cases, there may be representation from the student body on the panel.

The Human Resources Business Partner (HRBP) will attend at the end of the interview panel to assist in capturing views/feedback.

Once the panel has interviewed all the candidates and reached a consensus on their preferred candidate, they will make a recommendation to the Vice-Chancellor who will take the final decision. Normally, this will take no longer than 5